

MINUTES OF THE REGULAR BOARD MEETING PARK FOREST WATER DISTRICT June 10, 2015

President Roger Lage called the meeting to order at 7:05 pm.

Board Members Present: Roger Lage, Ken Fulton, Pam Sekac, and Timothy Connelly

Board Members Absent: Cal Utke

PFWD Staff Present: Lynn Willow and Bill Stedman

Guests: Ron & Margie Arms, Bruce Anderson

Guest Discussion: Ron indicated that he had not been able to find the Board minutes for April and May, and the billing rates on the website. Bill checked the website and found that the billing rates are there, as a link on the billing rates tab. He also explained that he is working on being able to post items to the website, and that is why the April minutes are not posted yet. The May minutes would not normally be posted until after being approved by the Board at the June meeting.

Review of Minutes: The minutes of the May 13, 2015, Regular Board Meeting were submitted. A motion to accept the minutes was made by Pam Sekac, seconded by Tim Connelly. Approved.

Treasurer's Report: The financial statement was reviewed by Ken Fulton.

Total Cash:	\$	398,198.09
Total Assets:	\$	2,218,436.32
Total Liabilities:	\$	105,820.85
Accounts Payable:	\$	9,424.42
Total Accounts Receivable:	\$	69.87
Bulk Water Sales (last month):	\$	576.27

Bulk water usage through May 31, 2015 is 35.7% behind the year-to-date budget. A motion to accept the Treasurer's report was made by Pam Sekac, seconded by Tim Connelly. Approved.

Invoice Processing: The list of invoices for processing was reviewed prior to the board meeting by board members. Bill noted that the Board Meeting check for Cal Utke is being voided, bringing the list of invoices requiring payment to a total of \$15,794.20 from the operating account and \$74.00 from the capital account. A motion to pay the bills was made by Ken Fulton seconded by Pam Sekac. Approved.

Bookkeeper/Office Manager Report: The report was sent to the Board for review prior to the board meeting by Bill Stedman.

By consensus, the board agreed that \$74 on the invoice from Paul Anderson for emails regarding Eagle Rising would be paid by the district.

Bill indicated that he would do further investigation into the possible impact with the problems associated with connecting to the Water General database.

By consensus, the board agreed that a petty cash fund was not needed at this time.

ORC/Operator Report: The report was sent to the Board for review prior to the board meeting by Lynn Willow.

Lynn will check with the people picking up the scrap piping to make sure they provide proof of liability insurance coverage.

Lynn reported that the "leak" in front of the driveway at 7090 Tobin Road was the result of ground water coming up. Since this is on the county easement, Lynn has referred this to them for resolution

Lynn will work with EMC to determine what alerts/warnings should be sent by text to his phone.

Lynn will double check status of resolution of Sanitation Survey violations in 2014.

Secretary's Report: The mail was reviewed. There was no significant mail.

Action Item List: The action item list was reviewed, and updated.

1. Bill will work with the auditor to make sure the audit report is ready for the July 8, 2015 board meeting.
2. It was noted that the EMC as Bulits project has been completed, and will be marked "Done."
3. The Source Water Prot. Plan will be marked as "Done," since the board determined at the May 13, 2105 meeting that we do not need to do this.
4. On the Alerts/texts sent to phone item, Lynn reported that EMC can set up the alerts for Squires from their laptop, but will need to come into set up Price. Lynn will prepare a list of things to be included as alert items, including tank levels, pressure, loss of power, and chlorine pumps going off.
5. A number of completed items will be hidden for future reports.

Old Business:

Eagle Wing Water Rights:

Roger Lage read highlights of the draft Complaint for Declaratory Relief and Petition for Further Relief, and the First and Second Claims for Relief. A motion to ask Paul Anderson to remove references to Edwards and Shamrock in the Defendant list on the first page (but leave them listed in the Statement of Facts section) was made by Roger Lage, seconded by Pam Sekac. Approved.

Eagle Rising Project:

This will be discussed in Executive Session. Roger gave the meeting guests a brief background on the ER negotiations, and stated that the developer is making new demands beyond the items included in the initial inclusion agreement.

Water Rates and Billing Process:

- Impact of what rate increase might be
- Investigate possibility of remote meter reads
- deadline for consideration and action is the October board meeting

PER:

Roger will check with John Schwab about the status of the PER.

New Business:

Tim Connelly reported that the Stanleys, his neighbors at 10740 Thomas Road, are having water quality issues again. Tim took water samples from several of the neighbors around them to help Lynn be able to narrow down the possible problem source. Tim also stressed the need to provide better communication and feedback to them by Lynn.

The guests were excused. Roger Lage made a motion to go into Executive Session under paragraph 24-6-402(4)(e), C.R.S., seconded by Tim Connelly. Approved unanimously by the board members present, at 8:40 pm.

Roger Lage called the Board back into its regular meeting at 9:15 pm.

Motion by Tim Connelly, seconded by Pam Sekac, to ask Paul Anderson, the district's attorney, to be available for an Executive Session on Wednesday, June 24, or some other day the week of June 22. Approved.

The Board wants to make sure that Paul addresses the issue of the district's legal fees regarding these negotiations and issues with ER, and the possibility of having them reimbursed by ER.

Adjournment: A motion to adjourn the meeting at 9:25 p.m. was made by Ken Fulton, seconded by Pam Sekac. Approved.

The next regular meeting will be held on July 8, 2015 at 7:00 pm at the PFWD Administration Building, located at 7340 McFerran Road.



BILL STEDMAN, ACTING SECRETARY