

MINUTES OF THE REGULAR BOARD MEETING PARK FOREST WATER DISTRICT

June 13, 2018

Regular Board Meeting

A Regular meeting of the Board of Directors of the Park Forest Water District (referred to hereafter as the "Board") was held on Wednesday the 13th of June at 7:00 p.m. at the District Office, located at 7340 McFerran Rd, Colorado Springs, Colorado 80908. The meeting was open to the public in accordance with: CO Rev Stat § 24-6-402 (2016)

President Pam Sekac called the meeting to order at 7:00 p.m.

Board Members Present: Pam Sekac, Jason Kerekes, Tim Connelly. Megan Johnson was excused. Fred Robinson was excused.

PFWD Staff Present: - Lynn Willow, Kathy Marx

Visitors: Ron Page and Alex Page

Visitor Comments: Ron was concerned about the occasional brown water he was getting at his house.

Review of Minutes: The minutes of the May 9, 2018 Special Board Meeting, May 17, 2018 Regular Board Meeting and the June 4, 2018 Special Meeting were submitted. Editing changes were suggested for the May 9th minutes. A motion to accept the May 9th, June 4th and May 17th minutes with changes was made by Tim Connelly, seconded by Pam Sekac. Approved.

Treasurer's Report: Treasurer's Report was presented by Jason Kerekes.

- Legal expenses continue to impact the budget.
- The ability to transfer funds from Farmers State Bank to ColoTrust appears not to be setup. Pam Sekac will check with Farmers State Bank so pending transfers can be completed.
- Financial statements were reviewed by Jason. Everything looks okay.
- Bank statement reviewed and reconciled by Jason.
- Invoices reviewed.

A motion to accept the Treasurer's Report was made by Pam Sekac seconded by Tim Connelly. Approved.

Invoice Processing: The Invoice Processing Report was sent to the Board for review prior to the board meeting by Kathy Marx.

The list of invoices totaling \$28,556.54 was reviewed by Board. A motion to pay the bills with the removal of board checks for Fred Robinson and Megan Johnson was made by Jason Kerekes, seconded by Pam Sekac. Approved.

Bookkeeper Report: The report was sent to the Board for review prior to the board meeting by Kathy Marx.

- It was reported that the bank transfer requested at the last board meeting did not get done correctly.

- A new transfer to move \$7,281.30 from the Farmers State Bank Debit Service/Savings account to the Farmers State Bank Operating account was requested. Pam Sekac is to rectify transfer for Kathy Marx.
- Kathy was set up as a temporary employee effective May 2018.
- It is the plan to mail bills on July 1, Board still undecided if there will be an insert.

ORC/Operator Report: The report was sent to the Board for review prior to the board meeting by Lynn Willow.

- Bac- T sample remain negative.
- Still waiting for engineering for phase 1 of capital project.
- Water tap at 7250 McShane was completed.
- Mainline flushing of the entire system will begin the week of July 9.

Secretary's Report:

- Mail was opened and reviewed. There was nothing of importance.

Other Business:

- The audit is being done this month.
- The board discussed the rate increase. A public meeting will be held July 11th to discuss rate increase.
- The District discussed moving to online payment processing.
- The pending lawsuit was discussed briefly.

Adjournment: A motion to adjourn the meeting at 8:12 PM. was made by Tim Connelly, seconded by Pam Sekac, Approved.

The next regular meeting will be held on Wednesday July 11th, 2018 at Administration Building located at 7340 McFerran Road at 7:00 PM.

Signed: _____



, Secretary