

**MINUTES OF THE REGULAR BOARD MEETING**  
**PARK FOREST WATER DISTRICT**  
**March 12, 2025**

A regular meeting of the Board of Directors of the Park Forest Water District (referred to hereafter as the 'Board') was held on Wednesday the 12th of March at 6:00 pm. at the Park Forest Water District offices located at 7340 McFerran Road, Colorado Springs, Colorado 80908. The meeting was open to the public in accordance with: CO Rev Stat § 24-6-402 (2016).

President Jason Kerekes called the meeting to order at 6:02 PM.

**Board Members Present:** Jason Kerekes, president; Tim Connelly, secretary; Bob Tillman, treasurer; Mark Kneebone, operations director; Marni Huller, vice president had an excused absence.

**PFWD Staff Present:** Lynn Willow, operator in responsible charge, Tracy M., office manager, Jon Riguard, water operator.

**Visitors:** Jolie Owen, Autumn Owen.  
The board listened to comments and responded to questions.

Wayne Williams presented DEO duties and the election process, then he answered questions.

**Review of Minutes:** Minutes were presented by Tim.

Minutes of February 12, 2025 were reviewed. Jason motioned to accept the minutes as is. Bob seconded. Approved.

**Treasurer's Report:** Presented by Bob.

- There is currently \$874,834.56 in our Farmers State Bank checking account.
- There is currently \$658,287.05 in our Colorado Trust account.
- Accounts receivable are \$1,867.66.
- Accounts payable are \$00.00.
- Year to date revenue, as of 2-28-25, is 77,892.49.
- Year to date expenses, as of 2-28-25, are \$88,147.35.

Discussion on hydrant theft charges.

Jason motioned to accept the treasurer's report. Tim seconded. Approved.

**Invoice Processing:**

Discussion on stocking meters for the future.

Jason motioned to pay the bills of \$39,510.70 as presented. Mark seconded. Approved.

**Bookkeeper Report:** The bookkeepers report was presented by Tracy.

- Black Hills Energy's invoice is for \$104.57 to be paid via autopay.
- MVEA's February bill was \$6,123.80 autopayed in March.
- Tax liability of \$1,679.32 for February payroll to be paid in March.
- CEBT monthly for 2025 is \$987.63 via ACH.

3 water shut off notices sent out., all paid.

2025 CPA Audit – CPA has provided a draft audit report for review.

2025 Election – Wayne is working on ballots and the next steps.

Jason and Bob signed audit report. \* Annual repeat and Scott Wright??

**ORC/Operator Report:** The ORC report was presented by Lynn.

- Bac.-T samples were taken and are negative.
- All meters were read and reported. No issues were found.
- 2-14-25 Report of home with no water, found lines frozen, directed to turn up heat, solved.
- 2-28-25 Drums of bleach delivered for both plants.
- 3-10-25 Prebid meeting for Tobin Road. 5 contractors present. All material bids received.
- Received 2 bids for upgrading well #1.
- Received 2 bids for filtration system for Price plant.
- Taking random samples for iron content, level is lower at 0.03.

Discussion on bids for well preemptive maintenance.

Jason made a motion to contract with Applied Ingenuity, Tim seconded. Approved.

**Executive Session:**

7:16 PM Tim motioned to enter into executive session per CRS 24-6-402(4)(b) for the purpose of discussing legal issues and lawsuit proceedings. Jason seconded. Approved.

Julianne updated on legal issues.

8:02 Tim motioned to leave executive session. Bob seconded. Approved.

**Secretary's Report:** The secretary's report was presented by Tim.

Though a very critical function to the District, there was nothing of much significance to report beyond the detail of the important board meeting minutes.

**Board Actions:** Presented by Tim. -Tabled until April meeting-

**Old Business:**

Discussion on Tobin bids for materials.

Jason motioned to accept Front Range Winwater bid due to lower price.

Discussion on filtration systems.

System filtration bid discussion was tabled to April meeting.

Discussion on proposals for coating interior of tanks. Decision was tabled while waiting for additional proposals.

Discussion on project priorities for capital improvements.

**Adjournment:**

A motion to adjourn the meeting at 9:57 PM. was made by Jason Seconded by Tim. Approved.

**The next scheduled regular meeting will be held on Wednesday April 9, 2025 at 6:00 PM, at the Park Forest Water District offices located at 7340 McFerran Road, Colorado Springs, Colorado 80908.**

Signed:

 \_\_\_\_\_, Secretary