

Park Forest Water District
Black Forest, Colorado

2022 BUDGET MESSAGE

Park Forest Water District is a Special District under Title 32 and uses the accrual method of accounting. The District was established in 1957 to provide water services to the District. The major activities include the production of ground water, and the sale and delivery of water to domestic and commercial accounts.

The District's two primary sources of revenue are the sale of water to customers whose property resides within the water district boundaries, and property taxes collected and disbursed by the El Paso County Treasurer's Office. The District's secondary sources of income are bulk water sales, late fees, tap fees, and investment income.

The mainline pipe replacement project for 2021 was postponed due to availability issues and significant cost increases of the mainline pipe. As an alternative to this project the District developed a project to replace the systems meters. That project is now 99% complete and working well. The district is planning on a mainline pipe replacement project in 2022.

Beginning in 2017, litigation has required that a significant portion of the District revenue be allocated to legal fees. A summary judgment was finalized last year in favor of the District in one court case. A summary judgment was finalized this year against the District in a second court case. Settlement from this second court case is ongoing and may be finalized in 2022.

IMPORTANT FEATURES OF THE 2022 BUDGET:

- Monthly base charge remains unchanged
- Allocate funds to continue mainline replacement
- Legal expenses continue to be a significant drain on District resources

Thank you for your interest. Your input is always welcome.

Park Forest Water District Board

Jason Kerekes

Mark Kneebone

Marni Huller

Bob Tillman

Tim Connelly

PARK FOREST WATER DISTRICT

7340 McFerran Road
Colorado Springs, CO 80908

RESOLUTION/ORDINANCE TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION/AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE PARK FOREST WATER DISTRICT, EL PASO COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2022 AND ENDING ON THE LAST DAY OF DECEMBER 2022.

WHEREAS, the Board of Directors of Park Forest Water District has appointed Park Forest Water District to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Robert Tillman, Treasurer has submitted a proposed budget to this governing body on December 8th, 2021, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 8th, 2021, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PARK FOREST WATER DISTRICT, EL PASO COUNTY, Colorado:

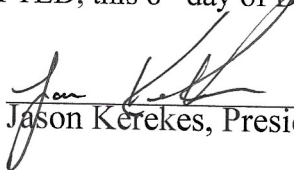
Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Park Forest Water District for the year stated above.

ENTERPRISE/GENERAL FUND:

| | |
|-----------------------------|-----------|
| District Operating Expenses | \$390,980 |
| Capital Improvements | \$275,000 |

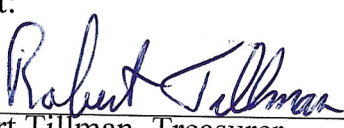
Section 2. That the budget hereby approved and adopted shall be signed by Jason Kerekes, President and Robert Tillman, Treasurer and made a part of the public records of the District.

ADOPTED, this 8th day of December 2021.



Jason Kerekes, President

Attest:



Robert Tillman, Treasurer

PARK FOREST WATER DISTRICT
2022 BUDGET

| Enterprise/General Fund | | | |
|---|-------------------|------------------|------------------|
| | Actual | Projected | Budget |
| Opening Fund Balance detail | 2020 | 2021 | 2022 |
| Farmers State Bank | \$54,288 | \$135,598 | \$84,926 |
| ColoTrust | \$422,987 | \$426,528 | \$592,000 |
| Opening Fund Balance | \$477,275 | \$562,126 | \$676,926 |
| Operating Revenues | | | |
| Water Sales | \$503,796 | \$460,000 | \$450,000 |
| Tap Fees | \$0 | \$8,000 | \$0 |
| Other Revenue | \$3,216 | \$1,000 | \$1,000 |
| Total Operating Revenue | \$507,012 | \$469,000 | \$451,000 |
| Non-Operating Revenues | | | |
| Property Tax | \$154,647 | \$153,230 | \$153,290 |
| Specific Ownership Tax | \$17,000 | \$12,500 | \$12,500 |
| <i>Less</i> Country Treasurer Fee | \$2,320 | \$2,400 | \$2,400 |
| Interest Income | \$3,434 | \$350 | \$350 |
| Total Non-Operating Revenues | \$172,761 | \$163,680 | \$163,740 |
| Operating Expense | | | |
| Water Department ORC | \$60,100 | \$67,000 | \$67,000 |
| Utilities (SS) | \$66,093 | \$66,470 | \$68,000 |
| Office Administration and Bookkeeping | \$31,106 | \$31,000 | \$36,000 |
| Legal and Accounting (SS) | \$108,988 | \$150,000 | \$85,000 |
| Property Insurance | \$19,791 | \$21,000 | \$23,000 |
| Chemicals | \$5,136 | \$8,000 | \$8,500 |
| Health Insurance | \$9,443 | \$8,700 | \$9,000 |
| Truck Fuel & Insurance (SS) | \$2,871 | \$3,200 | \$3,450 |
| Truck Replacement | | \$8,000 | |
| Repairs and Maintenance (SS) | \$30,798 | \$40,750 | \$42,000 |
| Payroll Taxes | \$8,223 | \$8,000 | \$7,800 |
| Director's Fees | \$6,800 | \$7,200 | \$8,000 |
| Office Expense (SS) | \$5,416 | \$5,150 | \$5,400 |
| Election Expense | \$15,349 | \$0 | \$5,000 |
| Water Testing | \$10,412 | \$15,400 | \$16,000 |
| Telephone (SS) | \$4,289 | \$4,900 | \$5,080 |
| Training and Seminars | \$582 | | \$500 |
| Part-time Employees Salary | \$5,300 | \$500 | \$500 |
| Miscellaneous | \$3 | \$600 | \$750 |
| Total Operating Expenses | \$390,700 | \$445,870 | \$390,980 |
| Non-Operating Expenditures | | | |
| Capital Improvements (SS) | \$188,784 | \$58,000 | \$275,000 |
| Capital Expenditures | | | |
| Total Non-Operating Expenditures | \$188,784 | \$58,000 | \$275,000 |
| Adjustments for Accruals (SS) | (\$15,438) | \$0 | \$0 |
| Closing Fund Balance | \$562,126 | \$690,936 | \$625,686 |
| Closing Fund Balance detail | | | |
| Farmers State Bank | \$135,598 | \$98,936 | \$125,686 |
| ColoTrust | \$426,528 | \$592,000 | \$500,000 |
| Closing Fund Balance | \$562,126 | \$690,936 | \$625,686 |
| TABOR 3% Emergency Reserve | | \$13,800 | \$11,800 |

PARK FOREST WATER DISTRICT
2022 BUDGET

Supporting Schedules for Projected 2021 and Budget 2022 Expenses

| <u>Utilities</u> | Actual 2020 | Projected 2021 | Budget 2022 |
|------------------------------|------------------------|------------------------|------------------------|
| Electricity - Security Light | \$149 | \$150 | \$155 |
| Electricity - Price Plant | \$17,997 | \$18,350 | \$18,775 |
| Electricity - Well #4 | \$17,459 | \$16,050 | \$16,500 |
| Electricity - Squires Plant | \$29,977 | \$31,000 | \$31,630 |
| Natural Gas | \$511 | \$920 | \$940 |
| Total Utilities | <u>\$66,093</u> | <u>\$66,470</u> | <u>\$68,000</u> |

| <u>Legal and Accounting</u> | Actual 2020 | Projected 2021 | Budget 2022 |
|-----------------------------------|-------------------------|-------------------------|------------------------|
| Legal expenses | \$102,588 | \$143,000 | \$78,000 |
| Accounting expenses | \$6,400 | \$7,000 | \$7,000 |
| Total Legal and Accounting | <u>\$108,988</u> | <u>\$150,000</u> | <u>\$85,000</u> |

| <u>Truck and Trailer Expense</u> | Actual 2020 | Projected 2021 | Budget 2022 |
|--|-----------------------|-----------------------|-----------------------|
| Truck Fuel | \$2,199 | \$2,200 | \$2,400 |
| Truck and Trailer Maintenance | \$672 | \$1,000 | \$1,050 |
| Total Truck and Trailer Expense | <u>\$2,871</u> | <u>\$3,200</u> | <u>\$3,450</u> |

| <u>Repairs & Maintenance</u> | Actual 2020 | Projected 2021 | Budget 2022 |
|--------------------------------------|------------------------|------------------------|------------------------|
| SCADA | \$2,512 | \$2,950 | \$3,000 |
| Distribution System Maintenance | \$5,911 | \$26,800 | \$27,250 |
| Equipment Maintenance | \$260 | \$300 | \$350 |
| Facilities Maintenance | \$222 | \$4,600 | \$4,300 |
| Reservoir Maintenance | \$2,337 | \$2,500 | \$2,700 |
| Generator Maintenance | \$1,815 | \$2,200 | \$2,700 |
| Tools and Equipment | \$539 | \$600 | \$400 |
| Hydrant Repairs | | \$200 | \$500 |
| Trailer Maintenance | | \$600 | \$800 |
| Excavation Expense | \$16,650 | | |
| Water Meter Maintenance | \$314 | | |
| Mainline Maintenance | \$238 | | |
| Total Repairs and Maintenance | <u>\$30,798</u> | <u>\$40,750</u> | <u>\$42,000</u> |

PARK FOREST WATER DISTRICT
2022 BUDGET

Supporting Schedules for Projected 2021 and Budget 2022 Expenses

| <u>Office Expense</u> | <u>Actual 2020</u> | <u>Projected 2021</u> | <u>Budget 2022</u> |
|------------------------|------------------------|---------------------------|------------------------|
| Postage | \$188 | \$250 | \$350 |
| Bank Fees | \$36 | \$50 | \$100 |
| Office Supplies | \$1,246 | \$1,250 | \$950 |
| Office Automation | \$1,981 | \$1,000 | \$1,300 |
| Office Equipment | \$1,312 | \$1,300 | \$1,300 |
| Dues and Subscriptions | \$585 | \$1,300 | \$1,300 |
| Documentaion Expense | \$68 | \$100 | \$100 |
| Total Office | <u>\$5,416</u> | <u>\$5,150</u> | <u>\$5,400</u> |

| <u>Telephone</u> | <u>Actual 2020</u> | <u>Projected 2020</u> | <u>Budget 2021</u> |
|------------------------|------------------------|---------------------------|------------------------|
| Internet & Landline | \$2,562 | \$3,500 | \$3,635 |
| Cell Phone | \$780 | \$700 | \$700 |
| Squires Plant Line | \$947 | \$700 | \$745 |
| Total Telephone | <u>\$4,289</u> | <u>\$4,900</u> | <u>\$5,080</u> |

Supporting Schedules for Capital Improvements

| <u>Capital Improvements</u> | <u>Actual 2020</u> | <u>Projected 2021</u> | <u>Budget 2022</u> |
|-----------------------------------|-------------------------|---------------------------|-------------------------|
| Distribution System | \$188,784 | | \$275,000 |
| Meters | | \$58,000 | |
| Wells | | | |
| Furniture and Equipment | | | |
| Total Capital Improvements | <u>\$188,784</u> | <u>\$58,000</u> | <u>\$275,000</u> |

Supporting Schedules for Adjustments for Accruals

| <u>Adjustments for Accruals</u> | <u>Actual 2020</u> | <u>Projected 2021</u> | <u>Budget 2022</u> |
|----------------------------------|------------------------|---------------------------|------------------------|
| Change in cash held by Treasurer | -\$118 | | |
| Change in Accounts Receivable | -\$8,207 | | |
| Change in Prepaid Expenses | \$18,008 | | |
| Change In Payroll WH Payable | \$1,616 | | |
| Change in Customer Deposits | -\$125 | | |
| Change in Accounts Payable | \$4,264 | | |
| Total Adjustments | <u>\$15,438</u> | <u>\$0</u> | <u>\$0</u> |

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of EL PASO, Colorado.

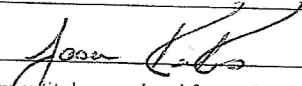
On behalf of the PARK FOREST WATER DISTRICT
(taxing entity)^A
the BOARD OF DIRECTORS
(governing body)^B
of the PARK FOREST WATER DISTRICT
(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 12,158,640 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: (NET^G assessed valuation, Line 4 of the Certification of Valuation Form DLG 57) USE VALUE FROM FINAL CERTIFICATION OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: 12/09/2021 for budget/fiscal year 2022
(no later than Dec. 15) (mm/dd/yyyy) (yyyy)

| PURPOSE (see end notes for definitions and examples) | LEVY ² | REVENUE ² |
|--|--|--|
| 1. General Operating Expenses ^H | _____ mills | \$ _____ |
| 2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^I | < _____ > mills | \$ < _____ > |
| SUBTOTAL FOR GENERAL OPERATING: | <input type="text"/> mills | \$ <input type="text"/> |
| 3. General Obligation Bonds and Interest ^J | _____ mills | \$ _____ |
| 4. Contractual Obligations ^K | _____ mills | \$ _____ |
| 5. Capital Expenditures ^L | <u>14.437</u> mills | \$ <u>175,534</u> |
| 6. Refunds/Abatements ^M | _____ mills | \$ _____ |
| 7. Other ^N (specify): _____ | _____ mills | \$ _____ |
| | _____ mills | \$ _____ |
| TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7] | <input type="text"/> <u>14.437</u> mills | \$ <input type="text"/> <u>175,534</u> |

Contact person: (print) JASON KEREKES Daytime phone: (719) 494-1320
Signed:  Title: PFWD PRESIDENT

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's FINAL certification of valuation).

PARK FOREST WATER DISTRICT

7340 McFerran Road
Colorado Springs, CO 80908

RESOLUTION/ORDINANCE TO APPROPRIATE SUMS OF MONEY

Pursuant to Section 29/1/108, C.R.S.

A RESOLUTION/AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE PARK FOREST WATER DISTRICT, EL PASO COUNTY, COLORADO, FOR THE 2022 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted an amended budget in accordance with the Local Government Budget Law, on December 8th, 2021, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Park Forest Water District.

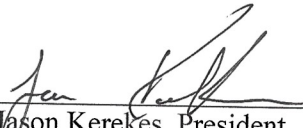
NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF DIRECTORS OF THE PARK FOREST WATER DISTRICT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue for purposes stated:

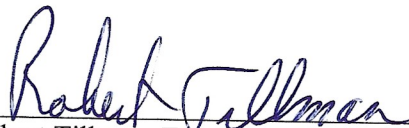
ENTERPRISE/GENERAL FUND:

| | |
|-----------------------------|-----------|
| District Operating Expenses | \$390,980 |
| Capital Improvements | \$275,000 |

ADOPTED this 8th day of December 2021.



Jason Kerekes, President
Park Forest Water District



Robert Tillman, Treasurer
Park Forest Water District