

**MINUTES OF THE SPECIAL BOARD MEETING  
AND PUBLIC HEARING ON THE 2016 BUDGET  
PARK FOREST WATER DISTRICT  
December 16, 2015**

President Roger Lage called the meeting to order at 7:03 pm.

**Board Members Present:** Roger Lage, Cal Utke, Pam Sekac, and Timothy Connelly

**PFWD Staff Present:** Bill Stedman

**TOPICS DISCUSSED:**

1. Needed revisions to the 2016 budget
  - The district needs to revise the budget to include a line item for 2016 election costs. This has been required by SDA and the state. Estimated cost is about \$2,000.
  - It was also noted that legal fees will need to be increased due to the election and review of the Rules and Regulations. The board hopes to do the major portion of the review of the Rules and Regulations in-house, and just have our lawyer do a final review for any legal corrections. Probably need to add an additional \$3,000 to legal for these expenses.
2. Elections
  - Two board positions will need to be filled in the May 2016 election. The board also discussed including a ballot issue to eliminate term limits for the PFWD board members.
  - The board needs to appoint Bill Stedman as the DOE.
  - It was recommended that Mickie Waddams from the State of Colorado be contacted to generate language for the ballot initiative to eliminate term limits.
  - We can contact the county, and they will provide two ballot stalls. There will also be costs for printing the ballots. Estimated cost for the election is \$2,000.
3. Water rates were discussed.
  - Reviewed various water rates from other districts. Discussion followed on the rate and pace of water rate impacts. Some members want to spread the speed of increases. There was also discussion regarding the base rate and tier rates.
  - Discussion followed on projected expenses for 2016. They will be closer to \$219,000 with the above adjustments for election and legal expenses.
  - This amount can be reached by changing the billing cycle to every two months beginning in 2016, and raising a second increase in 2016.
  - The board reviewed the attached sheet showing comparison of 2015 rates for Donala, Woodmen Hills, Colorado Springs, Monument and Triview. If comparing to their costs for 10,000 gallons, PFWD is still less expensive than the others. This comparison was based on looking at their monthly service fee plus adding the water usage charge per 1000 gallons.
  - As approved at the December 3, 2015 meeting, the bulk water rate for 2016 will be \$13/1000 gallons.
  - The board asked Bill to run projections using the following tier structure, to charge those who use higher amounts of water at a higher rate:

➤ 6001 to 12000	\$4.00
➤ 12001 to 18000	\$5.75
➤ 18001 to 24000	\$7.50
➤ Over 24000	\$9.25

- The board also asked Bill to run projections for rates of \$8.00 and \$10.00 for the top two tiers.

**Adjournment:** A motion to adjourn the meeting at 9:15 p.m. was made by Cal Utke, seconded by Tim Connelly. Approved.

The next regular meeting will be held on January 13, 2016 at 7:00 pm at the PFWD Administration Building, located at 7340 McFerran Road.




---

CAL UTKE, SECRETARY