

MINUTES OF THE REGULAR BOARD MEETING

PARK FOREST WATER DISTRICT

December 12, 2018

Regular Board Meeting

A Regular meeting of the Board of Directors of the Park Forest Water District (referred to hereafter as the "Board") was held on Wednesday the 13th of December at 7:00 p.m. at the Black Forest Fire Department. The meeting was open to the public in accordance with: CO Rev Stat § 24-6-402 (2016).

President Pam Sekac called the meeting to order at 7:00 p.m.

Board Members Present: Pam Sekac, Jason Kerekes, Tim Connelly, Fred Robinson, Elizabeth Hautman.

PFWD Staff Present: - Kevin Walker, Lynn Willow.

Visitors: None.

Review of Minutes: The minutes of the November 13th, 2018 regular board meeting were submitted. Editing changes were suggested. Discussion on motions vs. resolutions. A motion to accept minutes with changes was made by Elizabeth, seconded by Pam. Approved.

Treasurer's Report: The treasurer's report was presented by Jason. A motion to accept the treasurer's report was made by Pam, seconded by Elizabeth. Approved.

Invoice Processing: The invoice processing report was submitted with a list of invoices totaling \$98,283.13. A motion to pay these invoices was made by Pam, seconded by Fred. Approved.

Bookkeeper Report: The report was sent to the Board for review prior to the board meeting by Kristen Saenz. A motion to transfer \$24,413.52 from the ColoTrust account to the FSB capital account was made by Jason. Seconded by Pam. Approved.

ORC/Operator Report: The report was sent to the Board for review prior to the board meeting by Lynn Willow.

- Bac- T samples remain negative.
- The capital improvements project for the year is complete.
- There was a power outage that damaged a timer on the pressure tank at the Price plant. Therefore the pumps did not shut off properly, creating excessive pressure in the distribution system, which caused discoloration of the water. The timer was repaired and hydrants were flushed to correct water color.

Secretary's Report: Nothing to report.

Other Business:

- Discussion on a proposal from Walker Schooler for managing the district. Pam motioned to accept the proposal on the condition that it be revisited in 90 days for any rate or performance adjustments deemed necessary by either party. Elizabeth seconded. Approved, with a 4 to 1 vote.
- Discussion on complaints of customers having to do extra flushing due to power outage discoloration. Agreed to review in January meeting.
- Rules and Reg's will be updated after all changes meet board approval.
- Discussion on selling water rights. Motion by Elizabeth, seconded by Pam, approved.
- Discussion on budget.
- Discussion on rates. Tim motioned to increase rates by \$3 per month with tier rates staying the same. Pam seconded. Approved.
- Discussion on tap fees to be \$8000 per ¾", \$10000 per 1", \$13000 per 1 ½", \$15000 per 2", \$40000 for fire suppression, all other fees to stay the same. Bulk water charges to increase to \$17 per 1000 gallons. Pam motioned to adopt a resolution to increase fees and charges as presented. Tim seconded. Approved.
- Discussion on the charge for any violation of the Rules and Reg's to be increased to \$1000 per occurrence. Tim motioned to accept, Pam seconded, approved.
- Pam made motion to adopt resolution of 2018 amended budget and 2019 budget. Elizabeth seconded. Approved.

Adjournment: A motion to adjourn the meeting at 8: 43 PM. was made by Jason, seconded by Tim, approved.

The next regular meeting will be held on Wednesday January 9th, 2019 at Administration Building located at 7340 McFerran Road at 7:00 PM.

Signed: _____



_____, Secretary