

**MINUTES OF THE REGULAR BOARD MEETING
PARK FOREST WATER DISTRICT
August 16, 2017**

President Pam Sekac called the meeting to order at 7:04 p.m.

Board Members Present: Pam Sekac, Tim Connelly, Jason Kerekes, Roger Lage and Megan Johnson

PFWD Staff Present: none

Visitors: none

Visitor Comments:

Review of Minutes: The minutes of the July 12, 2017, Regular Board Meeting were submitted. A motion to accept the minutes with minor editing was made by Roger Lage, seconded by Jason Kerekes. Approved.

The Minutes of the Special Board Meeting held July 17, 2017 were submitted and reviewed by the Board prior to the meeting. A motion to accept the special meeting minutes was made by Tim Connelly, seconded by Roger Lage. Approved.

Treasurer's Report: See enclosed report posted to Park Forest Water District's website. (please refer to <http://www.pfwd.org/Pages/FinancialStatements.aspx> July 2017)

Additional items:

- Water Sale incomes are on target thus far
- Overall budget is on target
- Customer billing cycle review: 93% of customers are paying on time
- Research continues for a new credit card and laptop
- New website should be live in Nov/Dec 2017

A motion to approve the financials and Treasurer's report was made by Roger Lage, seconded by Tim Connelly, Approved.

Invoice Processing: The list of invoices for processing was reviewed prior to the board meeting by board members. A motion to pay the bills was made by Roger Lage, seconded by Megan Johnson, Approved.

Bookkeeper/Office Manager Report: The report was sent to the Board for review prior to the board meeting.

- A list of unpaid bills for the August billing cycle was reviewed
- Residential and Commercial Real Estate sales/foreclosures were reviewed
- Roger Lage will represent the district at the SDA meeting in Keystone in September

A motion to transfer \$10,000 to the Farmers State Bank Capital account from the ColoTrust Capital Improvement Account for July 2017 capital expenditures was made by Tim Connelly seconded by Roger Lage, Approved

ORC/Operator Report: The report was sent to the Board for review prior to the board meeting by Lynn Willow.

- The main line mapping project is completed and came in \$2000 under budget
- Pipes were replaced on McFerran due to aged seals
- Water quality tests continue
- Well 5 required a new transmitter, replaced by EMC
- System flushing and hydrant exercising is ending this week

Secretary's Report:

- A letter was received from the State of Colorado in regards to their Safe Water Drinking Program, staffing has changed and the state continues to look forward to the future of the program

Old Business:

Water leasing was discussed as we have two potential leases, however rate prices need to be established by the Board. Research on leasing will continue

New Business:

- Employee paychecks will now be available on the first of the month effective September 1, 2017

Adjournment: A motion to adjourn the meeting at 8:04 p.m. was made by Tim Connelly, seconded by Pam Sekac, Approved.

The next regular meeting will be held on Wednesday September 20, 2017 at 7:00 pm at the PFWD Administration building, located at 7340 McFerran Road.

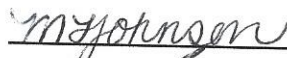
THESE MINUTES ARE APPROVED AS THE OFFICIAL
AUGUST 16, 2017 REGULAR MEETING MINUTES OF
THE PARK FOREST WATER DISTRICT BY THE BOARD
OF DIRECTORS SIGNING BELOW:



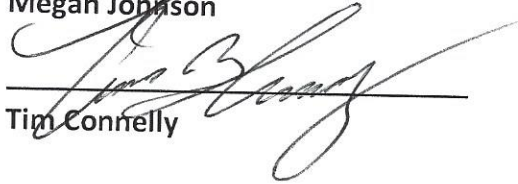
Pam Sekac



Roger Lage



Megan Johnson



Tim Connelly

Jason Kerekes

Signature page for the August 16, 2017 Regular Meeting Minutes