

MINUTES OF THE REGULAR BOARD MEETING PARK FOREST WATER DISTRICT April 6, 2016

President Roger Lage called the meeting to order at 7:01 p.m.

Board Members Present: Roger Lage, Cal Utke, Pam Sekac, Tim Connelly and Jason Kerekes

PFWD Staff Present: Lynn Willow and Bill Stedman

Visitors: Ken and Sharon Fulton, Kathy and Bill Schwindt, Bill and Linda Cutkomp, Bob Helton, Myrna and Ross Wiens, Bill Buckman, Steve Jacobs, Cathy Lane, Ron and Margaret Arms, Bruce Anderson, Megan, Nathan and Cora Johnson, Neil Raedel, Elizabeth Hautman, Ed Sekac, Vince Wernsman, Michelle and Kate Connelly, Liz Hohm, Bob Tillman.

Roger Lage opened the meeting, thanking everyone for participating in the meeting. Candidate presentations were given, with the candidates presenting in reverse ballot order.

Candidate Presentations:

1. Steve Jacobs presented first, and handed out a flyer.
2. Cathy Lane presented second, and made her presentation.
3. Jason Kerekes presented third, and made his presentation.
4. Megan Johnson presented fourth, and made her verbal presentation.

All presentations included background, education, and goals.

Roger Lage followed up with comments presenting some historical data and general comments and a summary regarding the district.

Pam Sekac made comments on the recent rate changes and recent challenges.

Question and Answer Period:

1. Candidates were asked their addresses, and responded.
2. The original PFWD boundaries were reviewed, along with additions or annexations of Eagle Wing, Eagle Rising, and the commercial properties at Black Forest Square (Post Office) and Forest Plaza Shopping Center (Subway and Edward Jones).
3. Board term limits and requirements.
4. Time commitment.
5. Question toward candidates that have initiated a lawsuit naming the District as a defendant.
6. Kurie Road conflict regarding the turnaround easements.
7. Discussion followed on Board and candidates handling conflicts of interest.
8. Long term strategic plans in conjunction with the preliminary engineering report.
9. Questions regarding the election. The election will be held Tuesday, May 3, 2016, from 7:00 a.m. to 7:00 p.m. at the Black Fire Station #1 at 11445 Teachout Road. The process to obtain absentee ballots was discussed.

10. Future goals of Board to obtain data on aquifer health.
11. Candidates were asked if there are any line items in the budget that they would like to address.
12. Review of water maintenance and discoloration issues, and care of water heaters.

10-minute period for informal discussion and mingling among candidates and residents.

Roger Lage called the Board meeting back into order at 8:12 p.m. to consider its normal business.

Review of Agenda:

Review of Minutes: The minutes of the March 10, 2016, Regular Board Meeting were submitted. A motion to accept the minutes with the correction of the spelling of Don Kvals name under Visitors was made by Cal Utke, seconded by Tim Connelly. Approved.

Treasurer's Report: Because of the early date of the meeting, not all of the bills have been received yet, so the Treasurer's Report is not available. Bill will email a copy of the financial statements to the Board as soon as he completes them, and he will also complete the table below. The Treasurer's Report for March 2016 will be approved at the May Board meeting.

See enclosed report.

Total Cash:	\$	494,269.82
Total Assets:	\$	2,351,456.69
Total Liabilities:	\$	123,042.31
Accounts Receivable:	\$	7,407.58
Accounts Payable:	\$	8,663.30
Bulk Water Sales (last month):	\$	751.63

Invoice Processing: The list of invoices for processing was reviewed prior to the board meeting by board members. A motion to pay the bills was made by Tim Connelly, seconded by Cal Utke. Approved.

Bookkeeper/Office Manager Report: The report was sent to the Board for review prior to the board meeting by Bill Stedman.

- Discussion of late and penalty fees. The timing of the Late Payment Fee on the 21st and the Past Due Notice and fee are too close.
- Discussion of a rebate concept or foundation concept.
- In lieu of the financial statements for March 2016, Bill reported that bulk water sales were \$751.63 for March, and \$1,431.14 YTD.

ORC/Operator Report: The report was sent to the Board for review prior to the board meeting by Lynn Willow.

- Fire sprinkler system testing discussion regarding Eagle Rising home.

Secretary's Report:

- El Paso County letter advising road paving projects for 2016.

Action Item List:

- Defer to next meeting

Old Business:

- Hungate/Mathews project. \$50,000 was already appropriated by the Board from unspent Capital Funds. Motion made by Pam Sekac, seconded by Tim Connelly, to use approximately \$44,000 in addition from unspent Capital Funds to pay for the project, and to award the contract to Mountain Columbine Construction, Inc. Approved, with Cal Utke abstaining. Lynn will notify all the contractors who submitted bids. Work will begin this Spring after the school buses have stopped running for the school year.
- Discussion of penalty fees. Bill indicated he doesn't believe there is a problem extending the Past Due Notice and fee from about the 26th to the last day of the month of the Payment Due Month. Motion made by Tim Connelly, seconded by Pam Sekac, to change the date of the Past Due Notice and fee to the last day of the Payment Due Month. Approved.
- Eagle Rising. Discussion of the Tolling Agreement, which is still pending, and goes through May 31, 2016. A second lawyer representing Casas contacted the District's attorney regarding the evaporative loss and augmentation agreement. By consensus, the Board agreed to table further discussion and action on these two matters.
- Rules and Regulations – tabled until next meeting.

New Business:

- None

Adjournment: A motion to adjourn the meeting at 9:45 p.m. was made by Cal Utke, seconded by Tim Connelly. Approved.

The next regular meeting will be held on Thursday, May 12, 2016 at 7:00 pm at the PFWD Administration building, located at 7340 McFerran Road.



CAL UTKE, SECRETARY