

MINUTES OF THE REGULAR BOARD MEETING PARK FOREST WATER DISTRICT

April 23, 2019

Regular Board Meeting

A Regular meeting of the Board of Directors of the Park Forest Water District (referred to hereafter as the "Board") was held on Tuesday the 23th of February at 6:00 p.m. at the District Office, located at 7340 McFerran Rd, Colorado Springs, Colorado 80908. The meeting was open to the public in accordance with: CO Rev Stat § 24-6-402 (2016)

President Pam Sekac called the meeting to order at 6:00 p.m.

Board Members Present: Pam Sekac, Jason Kerekes, Tim Connelly, Elizabeth Hautman.

PFWD Staff Present: Lynn Willow.

Visitors: None.

Visitor Comments: None.

Review of Minutes: Discussion and approval of the minutes of February 13th were tabled until the May meeting.

Treasurer's Report: Treasurer's Report was presented by Jason Kerekes.

- Everything is on track with the budget.
- Water sales are on track.
- All March and April bills have been paid.

Pam made a motion to accept the treasurer's report as presented, Elizabeth seconded it, approved.

Invoice Processing: A motion to pay the March vendors was made by Pam, seconded by Elizabeth, approved. A motion to accept the April vendor list for payment of \$24,064.38 was made by Pam, seconded by Tim. Approved.

Bookkeeper Report:

- Jason motioned to transfer \$1086.85 from the capital account to the checking account. Pam seconded, approved.
- Tax liability of \$1723.62 due April 10 has been paid.
- Bulk water sales totaled \$2566.88 for March.
- A transfer of \$50,000 was made from the Colorado Capital Trust account to the FSB checking account.
- Audit paperwork has been signed and submitted.

ORe/Operator Report:

- Bac- T samples remain negative.
- Scheduling a new thermostat for the Squire Plant generator.
- Still getting bids for this year's capital improvements project.
- No leaks or major issues this past month.

Secretary's Report: There was nothing of importance to report.

Other Business:

- Lawsuit was discussed.
- Audit is in progress.
- Pam made a resolution to change the Districts bank. To move from the Farmers State Bank in Falcon to US Bank in Colorado Springs.
- Pam made a resolution to give bank signing privileges to all board members.
- Pam made a resolution to make the District president the primary administrator and the treasurer the secondary administrator for all bank accounts.
- Pam made a motion to allow Pam Sekac, president and Tim Connelly, secretary and Jason Kerekes, treasurer and Elizabeth Hautman, vice president to have signing privileges for all bank accounts. Tim seconded. Approved.
- The COOP is to be connected to our system as an out-of-district account.
- Discussion on the capital improvements.

Adjournment: A motion to adjourn the meeting at 7:07PM was made by Tim, seconded by Elizabeth, Approved.

The next regular meeting will be held on Wednesday May 8th, 2019 at 6:00 PM at the Administration Building located at 7340 McFerran Road.

Signed: _____



, Secretary