

**MINUTES OF THE REGULAR BOARD MEETING
PARK FOREST WATER DISTRICT
January 29, 2018**

Special Meeting

A Special Meeting of the Board of Directors of the Park Forest Water District (referred to hereafter as the “Board”) was held on Monday, the 29th day of January, at 6:00 p.m. at the Park Forest Water District Office, 7340 McFerran Rd, Colorado Springs, Colorado 80908. The meeting was open to the public in accordance with: [CO Rev Stat § 24-6-402 \(2016\)](#)

President Pam Sekac called the meeting to order at 6:06 p.m.

Board Members Present: Pam Sekac, Roger Lage, Megan Johnson and Jason Kerekes and Tim Connelly

PFWD Staff Present: - None

Visitors: - None

Review of Election Duties:

A service agreement was drafted for a Director of Election (DEO), and accepted.

Roger Lage motioned to adopt a resolution to appoint a designated election official and authorizing designated election official to run or cancel the election secondary to need of the district and voters. Seconded by Jason Kerekes, Approved.

A motion was made to extend to Judy Bertrand a service agreement to represent PFWD as DEO. Seconded by Tim Connelly. Approved.

Insurance Report:

The Board looked in depth at the insurance policy for PFWD structures, property, vehicles and equipment. The Board discussed cost saving measures.

Invoice Processing:

A motion was made by Roger Lage to pay additional bills, (SUTA and payroll) for January, seconded by Tim Connelly, Approved.

General day to day operations:

The Board discussed water general software and operations and internet needs. Changes in providers will be consulted.

Adjournment:

A motion to adjourn the meeting at 7:01 p.m. was made by Roger Lage, seconded by Megan Johnson, Approved.

The next regular meeting will be held on Thursday February 22, 2018 at the Black Forest Fire Station at 11445 Teachout Rd, Colorado Springs CO, 80908