

Minutes of the Park Forest Water District Special Meeting

2-15-2018, 6:00 pm

President Pam Sekac called the meeting to order at 6:02 pm.

Board members present: Pam Sekac, Tim Connelly, Jason Kerekes.

PFWD Staff present: Lynn Willow.

Board discussed insurance rates for 2018. Tim Connelly made a motion to accept \$ 1,000.00 deductible with an annual rate of \$ 19,289.44. Motion was seconded by Pam Sekac. Approved.

A motion was made by Tim Connelly to spend \$ 1,000.00 to upgrade the Water General program to windows 10. Motion was seconded by Pam Sekec. Approved.

Discussion about CORA to adopt fee's for research. Pam Sekec made a motion to adopt a resolution for the following fee's.

There will be no charge for CORA request that take less than one hour to complete. CORA request that take longer than one hour for research and completion of documents will be subject to a \$35.00 per hour charge in 15 minutes increments. Record request that require production of copies of pages will be charged \$.25 per page.

Data manipulation will be actual coast.

\$ 5.00 plus charge for researching, retrieving, and performing electronic record reproduction.

50% of actual cost to retrieve records from off-site storage facility.

Actual cost to reproduce audio tape, video tape, and other magnetic tape. Postage is actual cost.

There will be a deposit of up to \$ 1,000.00 to be paid by a cashers check or money order before any research begins.

Tim Connelly seconded, resolution was passed.

Pam sekec made a motion to adjourn, Tim Connelly seconded. Meeting adjourned at 6:30 pm.

Next regular PFWD BOD meeting will be 2-22-2018 at the Black Forest Fire Dept. at 7:00 pm.

THESE MINUTES ARE APPROVED AS THE OFFICIAL
FEBRUARY 15, 2018 SPECIAL MEETING MINUTES OF
THE PARK FOREST WATER DISTRICT BY THE BOARD
OF DIRECTORS SIGNING BELOW:



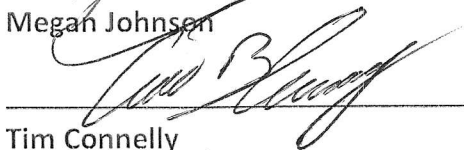
Pam Sekac



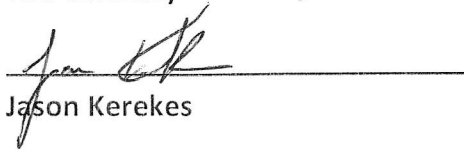
Roger Lage



Megan Johnson



Tim Connelly



Jason Kerekes

Signature page for the February 15, 2018 Special Meeting Minutes