

DRAFT
MINUTES OF THE REGULAR BOARD MEETING
PARK FOREST WATER DISTRICT
December 13, 2017

Regular Board Meeting

President Pam Sekac called the meeting to order at 7:04 p.m.

Board Members Present: Pam Sekac, Roger Lage, Megan Johnson and Jason Kerekes
Excused, Tim Connelly

PFWD Staff Present: - Lynn Willow

Visitors: Ed Bracken (Black Forest Together), Ken Fulton

Visitor Comments: Questions about fire protection, The Black Forest Together team is revitalizing burn area, slash and cutting the old trees, mitigating and reducing fire danger. PFIA has interest in ponds in area and Mr. Bracken was referred to them for ownership of pond information. Two ponds are owned by PFIA the rest are privately owned.

Review of Minutes: The minutes of the November 8, 2017, Regular Board Meeting were submitted. A motion to accept the minutes was made by Roger Lage, seconded by Megan Johnson. Approved.

Treasurer's Report:

A laptop was ordered and will be implemented into office use. Software will be loaded this week

Park Forest Water District has launched our new and improved website. Information can now be found at: <http://www.colorado.gov/pacific/pfwd>

Current budget remains on target, with an increased income in bulk water sales, and increase expenditure of legal fees associated with ongoing proceedings.

Invoice Processing: The list of invoices for processing was reviewed. A motion to pay the bills was made by Roger Lage, seconded by Jason Kereks, Approved.

Book Keepers Report:

- A motion was made to transfer \$950 From Farmers State Bank to the Capital Account was made by Roger Lage, seconded by Jason Kereks, Approved.
- Property and Liability insurance discussion and changes will be reviewed

A motion was made by Roger Lage to increase the P&L insurance, seconded by Pam Sekac, Approved.

ORC/Operator Report: The report was sent to the Board for review prior to the board meeting by Lynn Willow.

- Both Price and Squires tanks have been cleaned and inspected by divers, recommendation is to inspect yearly
- Backup generators have been serviced
- BF Fire Capt. Bell Inspected hydrant at Eggerton and Franciville and is deemed appropriate
- Planning for 2018 projects

Secretary's Report:

- None at this time

Old Business:

- None at this time

New Business:

- Budget amendment, revised office fees and attorney fees
- Changes made to the 2017 budget to cover legal fees. Revisions made to the forecasted 2018 budget over all budget is on target

A resolution was proposed by Jason Kerekes to accept the amended 2017 budget to reconcile line items, seconded by Roger Lage, Approved.

A resolution was proposed by Jason Kerekes to accept the 2018 budget, seconded by Roger Lage, Approved.

A resolution was proposed to adopt the certification of the Tax Levy for 2018 was made by Roger Lage, seconded by Jason Kerekes, Approved.

A resolution was proposed by Roger Lage to appropriate the funds for the 2018 budget, seconded by Jason Kerekes, Approved

Adjournment: A motion to adjourn the meeting at 9:01 p.m. was made by Roger Lage, seconded by Megan Johnson, Approved.

The next regular meeting will be held on Thursday January 18, 2018 at the PFWD Administration Building located at 7340 McFerran Rd