

**MINUTES OF THE REGULAR BOARD MEETING  
PARK FOREST WATER DISTRICT  
April 11, 2018**

**Regular Board Meeting**

A Regular meeting of the Board of Directors of the Park Forest Water District (referred to hereafter as the "Board") was held on Wednesday the 14<sup>th</sup> of March at 7:00 p.m. at the District Office, located at 7340 McFerran Rd, Colorado Springs, Colorado 80908. The meeting was open to the public in accordance with: CO Rev Stat § 24-6-402 (2016)

President Pam Sekac called the meeting to order at 7:07 p.m.

**Board Members Present:** Pam Sekac, Megan Johnson, Jason Kerekes and Tim Connelly  
Roger Lage- unexcused

**PFWD Staff Present:** - Lynn Willow

**Visitors:**

**Visitor Comments:**

**Review of Minutes:** The minutes of the March 14, 2018, Regular Board Meeting were submitted. Editing changes were suggested A motion to accept the minutes with changes was made by Jason Kerekes, seconded by Pam Sekac. Approved.

The minutes of the March 26<sup>th</sup> Special meeting were submitted. Editing changes were suggested. A motion to accept the minutes with changes was made by Jason Kerekes, seconded by Pam Sekac. Approved.

**Treasurer's Report:**

- All water sales are higher than anticipated.
- Park Forest Water District continues to use our improved website. Information can be found at: <http://www.colorado.gov/pacific/pfwd>
- Legal expenses continue to rise over budget
- Operating expenses on target with no red flags.
- Debt Service loan is PAID OFF
- Our transition to full use of Quickbooks is continuing
- A motion was made by Jason Kerekes to continue with the Capital project of water line replacement. No second was acquired as other board members question this month where our money is tied up (legal fees) at this time. Motion not passed at this time.

**Invoice Processing:** The list of invoices was discussed and revised by The Board. A motion to pay the bills was made by Megan Johnson, seconded by Tim Connelly. Approved.

**Book Keepers Report:**

- Bulk water sales continue to rise. Two new bulk water users signed up this month.
- Audit proposal was obtained.
- A contract/job position was requested no later than this month.
- Late fees assessed to 25 accounts.
- One significantly delinquent owner will receive a 48 hour shut off notice.
- Ballot judges have been signed and will be trained
- PFWD will provide coffee and lunch for election judges

**ORC/Operator Report:** The report was sent to the Board for review prior to the board meeting by Lynn Willow.

- Bac-T samples remain negative
- Working with JPS Engineering on possible capital improvement projects
- Ballot boxes were picked up
- Capital projects on hold until budget is determined by board.
- A motion was made by Jason Kerekes to continue with the Capital project of water line replacement. No second was acquired as other board members question this month where our money is tied up (legal fees) at this time. Motion not passed at this time.

**Old Business:**

- Elections for The Board will be held by mail in ballot due by May 8<sup>th</sup>. Four candidates are running for three positions.
- Lawsuits and strategy will be discussed in Executive Session

Pursuant to Sections 24-6-402(4)(b), (e) and (f), C.R.S., upon motion SESSION duly made by Pam Sekac seconded by Megan Johnson and, upon affirmative vote, the Board convened in Executive Session at 7:50 PM for the purpose of negotiations, and legal strategy, as authorized by Sections 24-6-402(4)(b), (e) and (f), C.R.S. Pursuant to Section 24-6-402(2)(d.5)(II)(B), C.R.S., no record will be kept by Park Forest Water District of the remaining portion of this Executive Session that, in the opinion of the District's attorney, constitutes privileged attorney-client communication pursuant to Section 24-6-402(4)(b), C.R.S. The Board reconvened in regular session at 9:28 PM motion made by Pam Sekac, seconded by Megan Johnson, Approved.

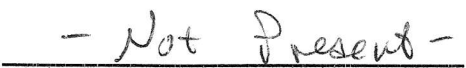
**Adjournment:** A motion to adjourn the meeting at 9:29 PM. was made by Tim Connelly, seconded by Megan Johnson, Approved.

**The next regular meeting will be held on Wednesday May 16, 2018 at the PFWD Administration Building at 7:00 PM located at 7340 McFerran Rd**

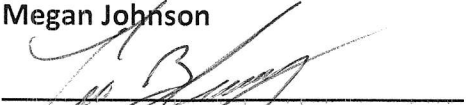
THESE MINUTES ARE APPROVED AS THE OFFICIAL  
APRIL 11, 2018 REGULAR MEETING MINUTES OF  
THE PARK FOREST WATER DISTRICT BY THE BOARD  
OF DIRECTORS SIGNING BELOW:



Pam Sekac



Megan Johnson



Tim Connelly



Jason Kerekes